

Foothill Transit Governing Board

MINUTES

The Special meeting of the Foothill Transit Governing Board was held Wednesday, May 19, 2010, at the Foothill Transit Board Room, 2nd Floor, 100 South Vincent Avenue, West Covina.

Chair De La Torre called the meeting to order at 7:50 a.m. The following members were present, constituting a quorum:

Corey Calaycay
Robert F. Rodriguez
Paula Lantz
Emmett Badar
Tom King
Keith Hanks
Marlen Garcia
Peggy A. Delach
Doug Tessitor
Roger Chandler
Richard G. Barakat

John Fasana
Bill Bogaard
Cynthia Sternquist
Carol Herrera
Emily Ishigaki
Jeff Parriott
Hector Delgado
Michael De La Torre
Patricia Wallach
David C. Rodriguez

Pledge of Allegiance

Chair De La Torre led the Pledge of Allegiance.

APPROVAL OF MINUTES FOR THE SPECIAL GOVERNING BOARD MEETING OF APRIL 16, 2010

The minutes for the Governing Board meeting of April 16, 2010, were approved as submitted.

Motion: Member Delach, seconded by Vice Chair Chandler
Vote: Unanimously carried

PUBLIC COMMENT

There was none.

PROPOSED FISCAL YEAR 2011 SERVICE REDUCTIONS

LaShawn Gillespie, Director of Planning, reported that based upon the comments received during the customer and community outreach meetings, as well as the revised financial picture, the service change proposal was modified. The modification revised an originally created \$10 million service reduction. The required service reduction needed to present a balanced FY 2011 budget is \$3.2 million.

Ms. Gillespie highlighted alternate proposals to bus services as detailed in the *Proposed FY 2011 Services Reductions* Memo dated May 19, 2010. If the revised FY 2011 service change proposal is approved by the Governing Board, service changes will be implemented on July 1, 2010.

Following discussion, the Governing Board, in accordance with the Executive Board's recommendation, approved Foothill Transit's Fiscal Year 2011 Service Reductions.

Motion: Member Calaycay, seconded by Member Fasana

Vote: Unanimously carried

([See Supporting Document](#))

PROPOSED FARE INCREASE

Kevin McDonald, Deputy Executive Director, reported that a modified fare increase was proposed based on public feedback discussed at several public hearings. If approved by the Governing Board, the fare increase will be implemented on June 27, 2010. The fare increase is projected to generate \$1.1 million in operating revenues.

Fare increases include:

- A \$ 0.25 increase in adult and student local fares.
- A \$ 0.25 increase in Silver Streak fares.
- A \$ 1.10 increase in off-peak Discount Silver Streak fares.
- A \$ 0.50 increase in Commuter Express fares.
- All pass prices were increased at varying levels.

In accordance with the Executive Board's recommendation, the Governing Board authorizes the Executive Director to implement the fare increase on June 27, 2010.

Motion: Member Fasana, seconded by Member Tessitor

Vote: Unanimously carried

([See Supporting Document](#))

PROPOSED FISCAL YEAR 2011 BUSINESS PLAN

Kevin McDonald, Deputy Executive Director, reported that Foothill Transit is required annually to submit a balanced budget and a Short Range Transit Plan (S RTP) to the Los Angeles County Metropolitan Transit Authority (MTA) in order to receive subsidy funds. Both documents have been incorporated into a single Business Plan for the organization. In addition, the organization's Five-Year Financial Outlook has been incorporated into the Business Plan. ([See Supporting Document](#))

Among the major accomplishments by Foothill Transit in Fiscal Year 2010:

- The feasibility study for solar panel installation at several facilities has been completed, an IFB was issued, and the contract award is slated for approval at the May 28, 2010, Foothill Transit Executive Board meeting.
- Renovation is underway at the Pomona Operations and Maintenance facility and is slated to be completed in August 2010.
- 12 buses have been procured through federal funding to accommodate High Occupancy Toll Lanes (HOT Lanes). These buses will be part of the Los Angeles County ExpressLanes project.
- The Ecoliner, a zero emission electric bus, was completed in May 2010, with two more buses to follow shortly.
- A customized customer service training program with all three Foothill Transit contractors – Veolia, MV Transportation, and First Transit – was implemented to improve customer service performance.

In addition, Mr. McDonald reported the following:

- The agency is expected to come within budget at \$67.1 million;
- Fiscal Year 2011 budget is estimated to be around \$64.1 million;
- 690,000 service hours are expected for the coming year;
- It is estimated there will be a 7.4% decrease in service;
- A fare revenue figure of \$15.5 million represents the fare increase proposed for FY 2010;
- Passenger boardings are estimated at 12.9 million for FY 2011;
- The FY 2011 Business Plan targets a farebox recovery ratio of 24.15%, reflected by the fare increase and service reductions;
- 87% of the organization's total operating expenses goes to on-street operations, and the remaining 13% goes to the Departments.
- Capital funding is as follows: \$7 million in Section 5307 formula funds, \$5.1 million in local Municipal Operator Service Improvement Program (MOSIP) funds, \$700,000 in carry-over American Recovery and Reinvestment Act (ARRA), along with other carry-over funding from various sources.

The agency's Business Plan also includes the Five-Year Financial Outlook. While the FY 2011 Business Plan is balanced, a \$2.8 million shortfall is projected for FY 2012, and a \$32.4 million deficit is projected over the next four years. Depending on state government legislature, further service reductions and fare increases may be necessary in order to balance the budget.

In accordance with the Executive Board's recommendation, the Governing Board approved Foothill Transit's Fiscal Year 2011 Business Plan.

Motion: Chair De La Torre, seconded by Vice Chair Chandler

Vote: Unanimously carried

([See Supporting Document](#))

RECESS TO CLUSTERS TO ELECT EXECUTIVE BOARD MEMBER AND ALTERNATE FOR CLUSTER 5

The Foothill Transit Governing business document requires that Executive Board Members as well as their Alternates are elected for a three-year term, and the representatives selected for Cluster 5 were due for elections this year. The Governing Board recessed at 8:51 a.m. to allow Cluster 5 to elect its representatives.

RECONVENE AND ANNOUNCE EXECUTIVE BOARD MEMBER AND ALTERNATE FOR CLUSTER 5

The Governing Board meeting reconvened at 8:53 a.m.

Councilmember Roger Chandler of Arcadia announced that the Executive Board Member selected to represent Cluster 5 is Councilmember Patricia Wallach and the Alternate is Member Michael De La Torre.

RECESS FOR EXECUTIVE BOARD TO NOMINATE Foothill TRANSIT CHAIR, VICE CHAIR, AND TREASURER/AUDITOR-CONTROLLER

The Governing Board recessed to the Executive Board meeting at 8:53 a.m.

GENERAL MEMBERSHIP RATIFICATION OF EXECUTIVE BOARD NOMINATIONS FOR Foothill TRANSIT CHAIR, VICE CHAIR, AND TREASURER/AUDITOR-CONTROLLER

The Executive Board recommended ratification of the Executive Board officers to the Governing Board as follows: Roger Chandler, Chair; Carol Herrera, Vice Chair; and Peggy Delach, Treasurer/Auditor-Controller.

Motion: Member Fasana, seconded by Member Calaycay

Vote: Unanimously carried

EXECUTIVE DIRECTOR COMMENT

Doran Barnes, Executive Director, reported the following:

- The Annual Governing Board meeting will be more streamlined next year to make way for an enhanced method and transition during the election process.

- Due to the County's decision to use other contractors to provide service to the Hollywood Bowl, this will be the last season that Foothill Transit will provide shuttle service.
- Pictures of the full Governing Board will be taken after the meeting.
- September 3, 2010, is the initial launch date for the Ecoliner, the first bus of its kind. A video of the Ecoliner in operation was shown to the Board.

GOVERNING BOARD MEMBER COMMENT

Former Chair De La Torre expressed his gratitude to the Board for allowing him the opportunity to chair the Executive Board; he thanked Foothill Transit staff for their support during his tenure.

Newly elected Vice Chair Herrera thanked former Chair De la Torre for his outstanding dedication to Foothill Transit, and for lobbying on behalf of public transportation.

ADJOURNMENT

There being no further business, the Governing Board adjourned at 9:09 a.m.

Staff and Guests present:

Doran Barnes, Executive Director
Kevin McDonald, Deputy Executive Director
Darold Pieper, Legal Counsel
LaShawn Gillespie, Director of Planning
George Karbowski, Director of Operations & Maintenance
Nate Smith, MV Transportation
Martha Arana, Commission Services Staff